

Dear BHCP Parents,

Virginia law requires that BHCP have certain health records on file for your child(ren) before s/he can attend school. To ensure that your child(ren) may attend school starting on the first day, **you must complete and return the attached documents to me no later than July 1, 2012.** All medical forms are also available online at www.bhcpnet.org. There are also additional forms there, but only the ones named on this form are required by all families.

- 1 [Emergency Information and Medical Release Form](#) (one per child)
- 2 [Commonwealth of Virginia School Entrance Health Form](#) (one per child)
(Health Information Form/Comprehensive Physical Examination Report/Certificate of Immunization)
- 1 [Health Bulletin](#) (signed by each co-oping parent, one per child)
- 2 Co-oping Adult [Report of Tuberculosis Screening, Children's Programs](#) (one for each co-oping parent)

You must complete one **Emergency Information and Medical Release Form** per child. Also required is a current **Commonwealth of Virginia School Entrance Health Form**. Parents must complete Part I before submitting it to a physician who has conducted a physical examination of your child since **September 1, 2011**. There are some exceptions because health insurance sometimes dictates when an annual check-up may be done. Please let me know as soon as possible if you have any questions or concerns regarding the above being completed and returned by July 1, 2012, so arrangements can be made. Immunizations must be current per the [2011 Immunization Schedule for Persons aged 0-6 years old](#) unless an acceptable waiver of these requirements is submitted, in accordance with Code of Virginia 22.1-271.2, C (i). In an effort to have the most up-to-date health information for each student, BHCP requests that **each child have a new health form on file for each school year**. Please refer to your student handbook for more details: Health Regulations for BHCP Parents and Children.

IMPORTANT: If your child has an allergy or medical condition that might require life-saving medication to be administered at school (i.e. allergy requiring Epi-Pen, asthma requiring an inhaler, diabetes, etc.), please notify me as soon as possible **AND** return your forms a few weeks early. Your child will require an **Individualized Health Care Plan**.

There are also two forms concerning the **co-oping parent's** health: **Health Bulletin** and **Report of Tuberculosis Screening, Children's Programs**. Each co-oping parent must sign one Health Bulletin per child. Alexandria City requires each co-oping parent provide a separate TB Risk Assessment (which certifies that a TB test is not warranted due to the absence of risk factors) or negative TB test result before a parent may co-op in their child(ren)'s classroom(s). If you need a TB assessment, contact your physician or Alexandria Health Department, 4480 King St., (703) 746-4960. Walk-in assessments are offered, **FOR ADULT ONLY**, for a \$22.90 fee on Tuesdays from 8:00-11:00am.

Keeping in mind that all BHCP Board members and Committee Chairs are volunteer parents, like yourself, please make every effort to return all forms by the stated deadlines. Families who do not have the following paperwork completed and returned by August 30, 2012, will **forfeit** their child's enrollment at BHCP and all fees associated per the Health, Identity, and Security Certificates portion of the [Enrollment Contract](#) signed. "...promise to submit a completed, current health certificate with up-to-date immunization records each year..." and "...our child's enrollment is contingent upon a parent or guardian being certified (negative TB and security clearance) to co-op in the classroom."

- 2 [Emergency Information and Medical Release Form](#)
- 3 [Commonwealth of Virginia School Entrance Health Form](#)
- 4 [Health Bulletin](#)
- 5 [Report of Tuberculosis Screening, Children's Programs](#)

Thank you for your attention to and cooperation with these essential matters. Feel free to email me with any questions or concerns.

Sincerely,

Susan Spies, RN, FNP
BHCP Health & Safety Chair, 2012-2013
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