

Dear BHCP Parents,

This note is to inform you of some particulars regarding tuition and fees for the upcoming school year.

Please remember that tuition is due on the first day of each month, September 2005 through April 2006. (The May 2006 tuition should have been paid as a deposit on the upcoming school year.) Payments made after the 10th of the month will be considered late and must be accompanied by a late fee of \$20. Checks returned for non-sufficient funds will incur a charge of \$20 *plus* whatever service charge the bank charges the school.

Tuition is payable annually (September 1), semi-annually (half on September 1 and the remaining half on January 1) or in eight monthly installments (the ninth being the May 2006 advance payment). The annual and monthly tuition for 2005-2006 and the annual materials fee (due by August 31, 2005, if you haven't already paid it) are as follows:

	Yearly Tuition	Yearly Balance (8 mo: Sep-Apr)	Monthly Tuition	Materials Fee (due 8/31/05) (pay only once)
Yellow	\$1,683	\$1,496	\$187	\$142
Red	\$2,610	\$2,320	\$290	\$158
Blue	\$2,610	\$2,320	\$290	\$158
Purple	\$3,060	\$2,720	\$340	\$194
Aqua	\$3,060	\$2,720	\$340	\$194
Green	\$3,060	\$2,720	\$340	\$194

Families with two children enrolled simultaneously receive a 10% reduction on the second (equal or lower) tuition payment.

Please make your check to "Beverly Hills Church Preschool" (do NOT make it out to BHCP) and note your child's class on the front of the check. Place the check in the tuition box in the school's kitchen (near the telephone) or mail it to the school. Checks will be deposited regularly so that they clear quickly for you. Please address questions about tuition payment ("Have I paid...?" "Did you get my check for...?") to Jennifer

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Roda, Assistant Treasurer. Jennifer's phone number is 703-549-3680 and her email address is jaroda@comcast.net.

Sincerely,

Amy Bjarnason
Treasurer, 2005-2006